

LANGARA COUNCIL
Minutes of a Meeting
held on Monday, April 13, 2015
Room C408 at 0930 hours

Members:

Jacqueline Bradshaw	Wendy Lannard	Nisha Ram (regrets)
Lynn Carter	Vivian Lee	Roger Semmens
Raymond Chow	Gurbax Leelh (regrets)	Sue Street
Patricia Cia	Julie Longo	Tomo Tanaka
Leelah Dawson	Robin Macqueen	Stefanie Thomas
Deanna Douglas	Clayton Munro	Daniel Thorpe
Lisa Fisher	Kristine Nellis (regrets)	Lane Trotter, Chair
Margaret Heldman	Brad O'Hara	Justin Yau (regrets)
Ian Humphreys	Dawn Palmer	Gayleen Wren (regrets)
Gerda Krause	Ajay Patel (regrets)	

Guests:

Jim Bowers, Department Chair, Geography & Incoming Division Chair, Community Programs
Annie Mullins, Representative, CUPE Local 15
Joe Cordingley, Manager, Budget Analysis & Planning

Recorder:

Alice Hsu, Executive Assistant to the President

Prior to the start of the meeting, L. Trotter welcomed new Council Member S. Thomas, Interim Department Chair, Counselling, and guests J. Bowers, A. Mullins, and J. Cordingley.

1. Review of Agenda

The agenda was approved as distributed.

2. Review of Minutes and Business Arising

a) Draft Minutes of the Meeting held on March 19, 2015

The minutes of the meeting held on March 19, 2015 were accepted.

b) Business Arising

L. Trotter advised that the working committee for reviewing Langara Council's membership would present its proposal under agenda item 4. b) Langara Council Terms of Reference.

3. STANDING ITEMS

a) Building Update

W. Lannard provided the following update on the construction of the new Science and Technology Building:

- Steel is 80% complete and expected to be done by the end of April
- Concrete has been poured up to level 4
- Shoring of the cantilever will be removed at the end of April
- Roofing to begin in early May
- Steel stud installation has begun in the basement
- Mechanical and electrical rough-in is ongoing

b) IT Update

In the absence of J. Yau, I. Humphreys provided the following update on IT staffing:

- Tom Stachura, Interim Co-Director, Information Technology, Development, tendered his resignation and will leave the College on April 15, 2015. On behalf of the Senior Leadership Team, I. Humphreys thanked T. Stachura for his work in IT especially in leading the evolution of IT services on campus.
- John Wong has accepted the position of Interim Associate Director, Information Technology, Development.
- In light of Tom's departure and considering the status of the Leapfrog Project, IT has initiated a search for a new Chief Information Officer, a position that has been vacant for over a year.
- Geoff Hewson is the new Associate Director, Product Management, Information Technology and will be responsible for the Business Process Review as part of the Leapfrog Project.

In response to a question, I. Humphreys advised that the Business Process Review is an extensive review that will likely continue for a year, and G. Hewson will provide Langara Council with updates as work progresses.

4. FOR DISCUSSION

a) Budget and Monitoring

D. Douglas advised that the government grant has been reduced by \$704,572. The college had anticipated the loss of the \$115,700 ABE grant and had increased contingency in light of pending grant cuts. The Ministry believes that savings from the Administrative Service Delivery Transformation (ASDT) will offset the grant cuts over time.

In response to a question, D. Douglas confirmed that other institutions grants have also been reduced.

D. Douglas distributed two documents at the table: the Board Operating and Capital Budgets of Langara College for the Year 2015/16 and a summary table linking the Board budget document with the Langara Council budget document. She noted that the budgets were the same budget but presented differently. She then highlighted Schedule 5 (Statement of Operations) of the Operating and Capital Budgets document that contained a proposed 2015/16 budget plus a three-year projection. Discussions ensued and members' questions were answered.

b) Langara Council Terms of Reference

C. Munro highlighted the revised Langara Council Terms of Reference attached to the agenda and explained the rationale for the reduced membership. He advised that the working committee felt that more information items were being presented at meetings as opposed to discussions items. The intent of the reduced membership is to encourage more discussion at the table.

L. Carter added that the working committee also recommended that Langara Council go back to the meeting cycle of once every three weeks. In response to a question about the meeting frequency, A. Hsu advised that the last change was made to align with the Langara Leadership Team's meeting schedule that was amended at the end of December 2013.

L. Dawson recommended using the wording "at least once a month" instead of "once every three weeks". It will still allow once every three weeks as proposed and as needed.

Discussion ensued and members' questions were answered.

It was moved by L. Carter, seconded by C. Munro:

THAT, the revised Langara Council Terms of Reference, as presented, be approved with the amendment of the wording in the schedule as recommended by L. Dawson, and be effective immediately.

**Carried.
Abstained – 2
Against – 1**

5. FOR INFORMATION

a) President's Report

L. Trotter reported on the following:

- As part of the government's Spring 2015 Mission to China, L. Trotter and A. Patel visited Chongqing, China on April 4, 2015 to attend a Memorandum of Understanding Signing Ceremony between Langara and Maple Leaf Education Systems (MLES). MLES has sent over 230 students to Langara over the past four years (started with 19 students and increased to over 85 students in the past year). The event was well attended despite the fact that it occurred during a Chinese national holiday long weekend. At the end of the ceremony, Minister Wilkinson held an interactive Q&A session. The Province of British Columbia and Langara College announced a joint scholarship of \$50,000, 10 awards of \$5,000 each, that will support MLES graduates pursuing their post-secondary education at the College. L. Trotter thanked International Education and all other departments that worked with IE for their hard work in coordinating a successful signing ceremony.
- The budget that was recommended for approval at the Langara Council Meeting held on March 19, 2015 was subsequently approved by the Board at its meeting held on March 30, 2015.
- L. Trotter was invited to attend a Prime Minister's event held at Seycove Secondary School in North Vancouver on April 7, 2015. The Prime Minister announced the Canada Student Grants Program, and D. Wilson, a Langara College Education Assistant Program student, was selected to speak.

There being no further business, the meeting was adjourned at 10:13 a.m.